

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, December 18, 2025

/

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from November 2025

FINANCIAL Report

PUBLIC COMMENTS: (limit 5 minutes)

DEPARTMENTAL REPORTS

- Assessing
- Fire Department
- Planning Commission
- Roads
- Zoning Administrator
- Cemetery
- Building
- Park
- Elections

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS – set 2026 schedule for Board meetings

Next meeting date tentative February 19, 2025 @ **7:00 p.m.**

ADJOURNED

Mitchell Township Board

November 20, 2025

Meeting Minutes

The November meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, November 20th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Treasurer Kevin Small, Supervisor Carla Brimm, Clerk Olivia Bowers Trustee Paula Taylor, Trustee Mike Lay

Members Absent:

Other Present:

October 2025 Minutes

It was moved by Kevin Small, supported by Paula Taylor, to approve the minutes from the October meeting as amended.

Yes- 5 No-0 Absent-0 Motion Carried

October Financial Report

Fire Department Checking \$68,173.02

Mitchell Township Checking \$27,408.14 Metro \$49,352.81 Road \$98,954.92 Park \$17,845.51

It was moved by Paula Taylor, supported by Kevin Small, to approve Financial Statements.

Yes- 5 No-0 Absent-0 Motion Carried

Public Comment

Departmental Reports

Assessing

None

Fire Department

None

Planning Commission

Next meeting December 10, 2025

Roads -

It was moved by Kevin Small, supported by Paula Taylor, to pay \$35,627.00 to Alcona County Road Commission for work to Hubbard Lake Trail.

Roll Call

Kevin Small Yes, Carla Brimm Yes, Olivia Bowers Yes, Paula Taylor Yes, Mike Lay Yes. Motion Carried

Zoning Administrator

One Correspondence

Cemetery

It was moved by Mike Lay, supported by Paula Taylor, to pay Payne in the Grass \$2025.00 for Lawn Maintenance of Curran Cemetery.

Roll Call

Kevin Small Yes, Carla Brimm Yes, Olivia Bowers Yes, Paula Taylor Yes, Mike Lay Yes. Motion Carried

Building

It was moved by Carla Brimm, supported by Paula Taylor, to pay up to \$400 for the purchase of a stove and microwave for the kitchen.

Yes- 5 No-0 Absent-0 Motion Carried

Park

Correspondence

Discussed trees in the park and tree maintenance

Elections

None

Correspondence

Old Business

New Business

It was moved by Kevin Small, supported by Mike Lay, to pay \$375 to Schulze, Oswald, Miller & Edwards for sending requested items to the State of Michigan.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Carla Brimm, supported by Paula Taylor, to move McCardel Culligan to autopay.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Olivia Bowers, supported by Paula Taylor, to pay \$2,030.00 to the Accident Fund

Roll Call

Kevin Small Yes, Carla Brimm Yes, Olivia Bowers Yes, Paula Taylor Yes, Mike Lay Yes. Motion Carried

Adjourned at 8:20 p.m.

Next meeting December 18th, 2025 @ 7:00 p.m.

Mitchell Township

Profit & Loss

November 2025

	Nov 25
Income	
101.000.476 Licenses & Permits	
476.001 Land Use Permits	100.00
Total 101.000.476 Licenses & Permits	100.00
101.000.667 Rents and Royalties	
667.002 Gas Royalties	78.46
Total 101.000.667 Rents and Royalties	78.46
Total Income	178.46
Expense	
101.101.000 Township Board	
101.000.229 Due Federal Govt	
229.002 Federal Social Security	
862.000 Company Social Sec.	2,455.21
Total 229.002 Federal Social Security	2,455.21
229.003 Federal Medicare	
863.000 Company Medicare	552.81
Total 229.003 Federal Medicare	552.81
Total 101.000.229 Due Federal Govt	3,008.02
101.103.000 Trustees	
702.000 Per Meeting Wage	125.00
Total 101.103.000 Trustees	125.00
902.000 Website and Maintenance	25.00
66000 - Payroll Expenses	94.50
Total 101.101.000 Township Board	3,252.52
101.171.000 Supervisor	
702.000 Salary	750.00
Total 101.171.000 Supervisor	750.00
101.215.000 Clerk	
702.000 Salary	1,250.00
704.000 Internet	50.00
726.000 Supplies	294.32
Total 101.215.000 Clerk	1,594.32
101.216.000 Deputy Clerk	
702.000 Salary	625.00
Total 101.216.000 Deputy Clerk	625.00
101.253.000 Treasurer	
702.000 Salary	1,100.00
Total 101.253.000 Treasurer	1,100.00
101.257.000 Assessor	
702.000 Salary	1,600.00
Total 101.257.000 Assessor	1,600.00

Mitchell Township
Profit & Loss
November 2025

	Nov 25
101.265.000 Building & Grounds	
702.013 Custodial Wages	100.00
921.000 Water Services	69.00
923.000 Electric	98.00
925.000 Propane - Heat	540.00
926.000 Telephone	117.69
933.000 Mowing	900.00
935.000 · Building Grounds Maintenance	-58.64
Total 101.265.000 Building & Grounds	1,766.05
101.276.000 Cemetery	
702.000 Sexton Wages	150.00
933.000 Mowing	900.00
Total 101.276.000 Cemetery	1,050.00
101.448.000 Street Lighting	
927.000 Street Lighting	219.30
Total 101.448.000 Street Lighting	219.30
101.722.000 Zoning Board	
702.000 Salary	500.00
Total 101.722.000 Zoning Board	500.00
101.751.000 Township Park	
933.000 Mowing	105.00
Total 101.751.000 Township Park	105.00
Total Expense	12,562.19
Net Income	-12,383.73

Mitchell Township
Profit & Loss YTD Comparison
November 2025

	Nov 25	Apr - Nov 25
Income		
101.000.400 Tax Revenues		
402.000 Current Property Taxes	0.00	41,281.48
402.001 County Collected Tax	0.00	36,239.36
412.001 Summer Tax Admin Fee	0.00	8,104.85
412.002 Winter Tax Admin Fee	0.00	16,898.14
410.002 Road Millage	0.00	3,825.03
Total 101.000.400 Tax Revenues	0.00	106,348.86
101.000.476 Licenses & Permits		
476.001 Land Use Permits	100.00	200.00
101.000.476 Licenses & Permits - Other	0.00	100.00
Total 101.000.476 Licenses & Permits	100.00	300.00
101.000.501 Federal Revenues		
501.001 Federal PILT	0.00	9,722.83
501.002 Timber Sale & Royalties	0.00	6,055.68
Total 101.000.501 Federal Revenues	0.00	15,778.51
101.000.539 State Revenues		
573.000 Grants	0.00	500.00
575.000 METRO	0.00	11,052.50
101.000.539 State Revenues - Other	0.00	25,890.48
Total 101.000.539 State Revenues	0.00	37,442.98
101.000.664 Interest		
664.002 Road Fund Interest	0.00	108.73
664.003 Money Market Interest	0.00	63.71
101.000.664 Interest - Other	0.00	26.74
Total 101.000.664 Interest	0.00	199.18
101.000.667 Rents and Royalties		
667.002 Gas Royalties	78.46	78.46
101.000.667 Rents and Royalties - Other	0.00	100.00
Total 101.000.667 Rents and Royalties	78.46	178.46
101.000.673 Sale of Assets		
673.001 Cemetery Lots	0.00	100.00
Total 101.000.673 Sale of Assets	0.00	100.00
Total Income	178.46	160,347.99
Expense		
101.101.000 Township Board		
101.000.228 Due to S.O.M.		
228.002 Unemployment Insurance	0.00	1,870.00
Total 101.000.228 Due to S.O.M.	0.00	1,870.00
101.000.229 Due Federal Govt		
229.002 Federal Social Security		
862.000 Company Social Sec.	2,455.21	5,345.08
Total 229.002 Federal Social Security	2,455.21	5,345.08
229.003 Federal Medicare		
863.000 Company Medicare	552.81	1,228.67
Total 229.003 Federal Medicare	552.81	1,228.67
Total 101.000.229 Due Federal Govt	3,008.02	6,573.75

Mitchell Township
Profit & Loss YTD Comparison
November 2025

	Nov 25	Apr - Nov 25
101.103.000 Trustees		
702.000 Per Meeting Wage	125.00	2,125.00
Total 101.103.000 Trustees	125.00	2,125.00
802.001 Fees	0.00	1,320.94
900.000 Printing and Publishing	0.00	61.63
902.000 Website and Maintenance	25.00	200.00
910.000 Insurance	0.00	13,436.00
66000 - Payroll Expenses	94.50	94.50
101.101.000 Township Board - Other	0.00	645.20
Total 101.101.000 Township Board	3,252.52	26,327.02
101.171.000 Supervisor		
702.000 Salary	750.00	6,000.00
Total 101.171.000 Supervisor	750.00	6,000.00
101.215.000 Clerk		
702.000 Salary	1,250.00	9,850.00
704.000 Internet	50.00	225.00
726.000 Supplies	294.32	1,077.47
741.000 Software - New	0.00	3,176.40
802.001 Fees	0.00	28.75
Total 101.215.000 Clerk	1,594.32	14,357.62
101.216.000 Deputy Clerk		
702.000 Salary	625.00	4,375.00
Total 101.216.000 Deputy Clerk	625.00	4,375.00
101.247.000 Board of Review		
703.000 per diem - Full Day	0.00	680.00
704.000 per diem - Half Day	0.00	340.00
900.000 Printing & Publishing	0.00	77.85
Total 101.247.000 Board of Review	0.00	1,097.85
101.253.000 Treasurer		
702.000 Salary	1,100.00	8,800.00
727.000 Equipment - New	0.00	422.94
728.000 Equipment - Repair	0.00	75.29
770.00 Postage	0.00	1,112.05
802.001 Fees	0.00	899.00
802.003 Tax Collection Fee	0.00	21.95
802.007 Folding Service	0.00	483.52
880.000 Miscellaneous	0.00	-61.57
Total 101.253.000 Treasurer	1,100.00	11,753.18
101.257.000 Assessor		
702.000 Salary	1,600.00	12,633.33
770.000 Postage	0.00	67.08
802.001 Fees	0.00	789.72
Total 101.257.000 Assessor	1,600.00	13,490.13
101.262.000 Elections		
900.000 Printing & Publishing	0.00	56.25
Total 101.262.000 Elections	0.00	56.25

Mitchell Township
Profit & Loss YTD Comparison
November 2025

	Nov 25	Apr - Nov 25
101.265.000 Building & Grounds		
702.013 Custodial Wages	100.00	800.00
726.000 Supplies	0.00	450.26
728.000 Equipment - Repair	0.00	223.00
921.000 Water Services	69.00	274.00
923.000 Electric	98.00	566.20
925.000 Propane - Heat	540.00	3,362.86
926.000 Telephone	117.69	1,052.71
933.000 Mowing	900.00	1,440.00
935.000 Building Grounds Maintenance	-58.64	764.57
Total 101.265.000 Building & Grounds	1,766.05	8,933.60
101.276.000 Cemetery		
702.000 Sexton Wages	150.00	1,200.00
933.000 Mowing	900.00	2,295.00
Total 101.276.000 Cemetery	1,050.00	3,495.00
101.446.000 Street and Bridges		
952.000 Dust Control	0.00	6,670.06
Total 101.446.000 Street and Bridges	0.00	6,670.06
101.448.000 Street Lighting		
927.000 Street Lighting	219.30	998.77
Total 101.448.000 Street Lighting	219.30	998.77
101.721.000 Planning Commission		
702.000 Salary	0.00	290.00
Total 101.721.000 Planning Commission	0.00	290.00
101.722.000 Zoning Board		
702.000 Salary	500.00	3,900.00
Total 101.722.000 Zoning Board	500.00	3,900.00
101.751.000 Township Park		
812.000 Septic - Temp. Toilets	0.00	675.00
933.000 Mowing	105.00	385.00
Total 101.751.000 Township Park	105.00	1,060.00
Total Expense	12,562.19	102,804.48
Net Income	-12,383.73	57,543.51

Curran Fire Department
Profit & Loss
November 2025

	Nov 25
Income	0.00
Expense	
206.001.000 Fire Department	
862.000 Employers Social Sec.	91.14
863.000 Employers Medicare	21.31
Total 206.001.000 Fire Department	112.45
206.100.000 Fire Department	
910.000 Insurance	-448.00
Total 206.100.000 Fire Department	-448.00
206.171.000 Fire Chief	
702.000 Salary	625.00
Total 206.171.000 Fire Chief	625.00
206.172.000 Assistant Chief	
702.000 Salary	525.00
Total 206.172.000 Assistant Chief	525.00
206.175.000 Staff	
712.000 Wages - Fire Runs	320.00
Total 206.175.000 Staff	320.00
206.265.000 Buildings & Grounds	
923.000 Electric	71.08
926.000 Telephone	151.68
933.000 Mowing	315.00
Total 206.265.000 Buildings & Grounds	537.76
Total Expense	1,672.21
Net Income	-1,672.21

Curran Fire Department

Profit & Loss YTD Comparison

November 2025

	Nov 25	Apr - Nov 25
Income		
206.000.400.000 Tax Revenues		
402.000 Current Property Taxes	0.00	64,107.40
Total 206.000.400.000 Tax Revenues	0.00	64,107.40
206.000.539 State Revenues		
573.000 State Grants	0.00	4,879.35
Total 206.000.539 State Revenues	0.00	4,879.35
Total Income	0.00	68,986.75
Expense		
206.001.000 Fire Department		
862.000 Employers Social Sec.	91.14	1,235.82
863.000 Employers Medicare	21.31	289.04
Total 206.001.000 Fire Department	112.45	1,524.86
206.100.000 Fire Department		
702.005 Wages - Vehicle Maint.	0.00	240.00
714.000 Wages - Equipment Maint	0.00	120.00
726.000 Supplies	0.00	956.76
801.000 Association Dues	0.00	195.00
802.000 Fees	0.00	26.45
910.000 Insurance	-448.00	716.00
928.000 Fuel for Vehicles	0.00	70.00
Total 206.100.000 Fire Department	-448.00	2,324.21
206.171.000 Fire Chief		
702.000 Salary	625.00	4,975.00
Total 206.171.000 Fire Chief	625.00	4,975.00
206.172.000 Assistant Chief		
702.000 Salary	525.00	3,650.00
Total 206.172.000 Assistant Chief	525.00	3,650.00
206.175.000 Staff		
709.000 Wages - Dept. Meetings	0.00	637.50
710.000 Wages - Medical Runs	0.00	0.00
711.000 Mutual Medical Run	0.00	0.00
712.000 Wages - Fire Runs	320.00	9,360.00
713.000 Mutual Fire Runs	0.00	0.00
714.00 Wages - Extended Svc.	0.00	670.00
831.000 Seminars and Training	0.00	285.88
Total 206.175.000 Staff	320.00	10,953.38
206.265.000 Buildings & Grounds		
702.000 Wages - Bldg. Maint.	0.00	280.00
726.000 Supplies	0.00	29.70
728.000 Equipment - Repair	0.00	156.28
923.000 Electric	71.08	867.72
925.000 Propane - Heat	0.00	1,650.00
926.000 Telephone	151.68	1,358.56
933.000 Mowing	315.00	515.00
206.265.000 Buildings & Grounds - Other	0.00	83.62
Total 206.265.000 Buildings & Grounds	537.76	4,940.88
Payroll Expenses	0.00	0.00
Total Expense	1,672.21	28,368.33
Net Income	-1,672.21	40,618.42

Mitchell Township
Zoning Minutes
November 2025

- 11-07-2025 Issued LUP 25-007 to Dave Baldauf for fence. 5' high around property on M65 and Bugg Road.
- 11-10-2025 Michael and Mark Reese both called regarding land division of property. 130 acres – wants to split 5 acre parcel off. Paperwork to be forwarded for determination.
Michael 248-872-4959.
Mark 810-560-4000